

# Mobility project for higher education students and staff

This action supports physical and blended mobility of higher education students in any study fields and cycle (short cycle, bachelor, master and doctoral levels). Students can either study abroad at a partner higher education institution or carry out a traineeship in an enterprise, a research institute, a laboratory, an organisation or any other relevant workplace abroad. Students can also combine a study period abroad with a traineeship, further enhancing the learning outcomes and development of transversal skills. While long term physical mobility is strongly encouraged, this action recognises the need to offer more flexible physical mobility duration to ensure the programme is accessible to students from all backgrounds, circumstances and study fields.

This action also supports higher education teaching and administrative staff to take part in professional development activities abroad as well as staff from the world of work to teach and train students or staff at higher education institutions. These activities may consist of teaching as well as training periods (such as job shadowing, observation periods, training courses).

Furthermore, this action supports blended intensive programmes, allowing for groups of higher education institutions to develop jointly blended mobility curricula and activities for students as well as academic and administrative staff.

## Objectives of the Action

The objective of this action is to contribute to establishing a European Education Area as well as strengthen the link between education and research, to foster the critical thinking skills of students from all disciplines, and at all levels (including bachelor, master and doctoral levels). The objective is also to foster employability, social

inclusion, civic engagement, innovation and environmental sustainability in Europe and beyond by enabling any student to have the opportunity to study or train abroad as part of their studies in order to:

- expose students to different views, knowledge, teaching and research methods as well as work practices in their study field;
- develop their transversal skills such as communication, language, problem solving, inter-cultural skills and research skills;
- develop their forward looking skills, such as digital skills, that will enable them to tackle the challenges of today and tomorrow;
- facilitate personal development such as the ability to adapt to new situations and self-confidence.

The objective is also to enable any staff, including staff from enterprises, to teach or train abroad as part of their professional development in order to:

- share their expertise;
- experience new teaching environments;
- acquire new innovative pedagogical and curriculum design skills and digital skills;
- connect with their peers abroad to develop common activities to achieve the programme's objectives;
- exchange good practices and enhance cooperation between higher education institutions;
- better prepare students for the world of work by involving staff from enterprises in courses.

In addition, the objective is to foster the development of transnational and transdisciplinary curricula as well as innovative ways of learning and teaching, including online collaboration, research-based learning and challenge-based approaches with the objective of tackling societal challenges.

## How to access Erasmus Mobility Opportunities?

All applicant organisations, including mobility consortia, must be based in a Programme Country and participating higher education institutions (HEIs) must have been awarded the Erasmus Charter for Higher Education (ECHE)<sup>1</sup> before they apply for a mobility project to their Erasmus+ National Agency. By signing the Erasmus Charter for Higher Education, higher education institutions commit to provide all the necessary support to mobile participants, including linguistic preparation. To support them, online language support is implemented for all mobility activities between Programme Countries and where possible, Partner Countries. It is made available by the European Commission to eligible participants in order to improve their foreign language competences before and/or during mobility.

In line with the priorities of the new programme, the charter principles have been reinforced. Among others, the charter entails a commitment to ensuring that the outcomes from a learning period abroad at higher education level in one Programme Country are automatically and fully recognised in the others, either as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System (ECTS). The charter also includes a commitment to implementing sustainable practices when implementing mobility projects and to implement digital mobility management in line with the standards of the European Student Card Initiative.

The participating HEI has to select prospective participants and award grants in a fair, transparent, coherent and documented way, in line with the provisions of its grant agreement with the National Agency. It should ensure such fair and transparent procedures throughout all stages of mobility and in the process of responding to queries/complaints from participants.

The ECHE is complemented by the ECHE guidelines<sup>2</sup>, a document which supports higher education institutions in implementing the ECHE principles and which should

be thoroughly consulted for this purpose. Higher education institutions must duly respect the ECHE and its supporting guidelines while implementing all actions that require this accreditation.

Although Partner Country higher education institutions are not eligible to sign the ECHE, they have to respect the ECHE principles. Therefore details such as the language support, recognition of learning outcomes and all the necessary support offered to mobile participants have to be made explicit in the inter-institutional agreement.

## **Setting up a project**

The applicant organisation applies for the mobility project grant, signs and manages the grant agreement and reporting. This includes the possibility to apply for funding to organise blended intensive programmes, find partners for delivering the blended intensive programme and report on the outcomes.

Participating organisations involved in the mobility project assume the following roles and tasks:

- **Sending organisation:** in charge of selecting students/staff and sending them abroad. This also includes grant payments (for those in Programme Countries), preparation, monitoring and automatic recognition related to the mobility period.
- **Receiving organisation:** in charge of receiving students/staff from abroad and offering them a study/traineeship programme or a programme of training activities, or benefiting from a teaching activity.
- **Intermediary organisation:** this is an organisation active in the labour market or in the fields of education, training and youth work in a Programme Country. It may be a member in a mobility consortium, but is not a sending organisation. Its role may be to share and facilitate the administrative procedures of the sending higher education institutions and to better match student profiles with the needs of enterprises in case of traineeships and to jointly prepare participants.

The sending and receiving organisations, together with the students/staff, must have agreed on the activities to be undertaken by the students - in a 'Learning Agreement' - or by staff members - in a 'Mobility Agreement' - prior to the start of the mobility period. These agreements define the target learning outcomes for the learning period abroad, specify the formal recognition provisions of each party. The rights and obligations are set out in the grant agreement. When the activity is between two higher education institutions (student mobility for studies including blended mobility, and staff mobility for teaching), an 'inter-institutional agreement' has to be in place between the sending and the receiving institutions before the exchanges can start.

## **Mobility from Erasmus+ Programme Countries to Partner Countries**

The objective of mobility from Programme Countries to Partner Countries is twofold. First, it provides more opportunities to students and staff to have an international experience as well as to acquire forward-looking and other relevant skills worldwide. Second, it enables higher education institutions from Programme Countries to establish long-term sustainable international cooperation with partner institutions from Partner Countries.

Up to 20% of funds awarded to each higher education mobility project can be used to fund outgoing mobility of students and staff from the higher education institutions located in Programme Countries to any Partner Countries in the world (Regions 1-14). These opportunities are intended to encourage an organisation in a Programme Country to develop outgoing mobility activities with several Partner Countries and are expected to cover the widest possible geographic scope.

## **Inclusion and diversity in higher education mobility**

In order to make access to student and staff mobility as easy as possible, in line with the principles of the ECHE, higher education institutions must ensure equal and

equitable access and opportunities to current and prospective participants from all backgrounds. This means including participants with fewer opportunities, such as participants with physical, mental and health related conditions, students with children, students who work or are professional athletes and students from all study fields underrepresented in mobility. Defining internal selection procedures that take into account equity and inclusion and assess applicants' merit and motivation holistically is essential in respecting this principle. Furthermore, higher education institutions are encouraged to establish built-in mobility opportunities, such as mobility windows within their curricula to help facilitate the participation of students from all study fields. In this regard, blended mobility can help offer additional opportunities that may be more suitable for some individuals or student groups. In this context, having in place inclusion officers within the higher education institutions helps address inclusion and diversity. Inclusion officers can for example help raise awareness, define strategies for communication and outreach, ensure adequate support throughout mobility in cooperation with relevant colleagues and help facilitate cooperation between relevant staff within the institution with expertise in the field of inclusion and diversity.

## **Environmental sustainability and green practices in higher education mobility**

In line with the principles of the ECHE, higher education institutions must promote environmentally friendly practices in all activities related to the Programme. This means promoting the use of sustainable means of transport for mobility, taking active steps when organising events, conferences and meetings related to Erasmus+ mobility in a more environmentally friendly manner, and replacing paper-based administrative processes with digital processes (in line with the standards of the European Student Card Initiative). Higher education institutions should also raise awareness amongst all participants about various measures they can take while abroad to reduce the carbon and environmental footprints of their mobilities and monitor progress towards achieving more sustainable student and staff mobilities.

# **Digitalisation and digital education and skills in higher education mobility**

In line with the principles of the ECHE, higher education institutions should implement digital management of student mobility in line with the technical standards of the European Student Card Initiative. This means that higher education institutions participating in the programme must connect to the Erasmus without Paper Network in order to exchange mobility data and manage online learning agreements and digital inter-institutional agreements as soon as these features become operational for the different mobility activities between Programme Countries and from Programme to Partner Countries. Higher education institutions can use their organisational support funds for the implementation of digital mobility management. The institutions should promote blended mobility, the combination of a physical mobility with a virtual component, within their institution to offer more flexible mobility formats and further enhance the learning outcomes and impact of physical mobility. Higher education institutions must ensure the quality of blended mobility activities and formal recognition for participation in blended mobility, including the virtual component. The institutions should also raise awareness among their students and staff about opportunities within the programme to acquire and further develop relevant digital skills in all study fields, including Digital Opportunity Traineeships for students and recent graduates to further develop or acquire digital skills<sup>3</sup>. Teaching and administrative staff can also benefit from digital skills trainings to acquire relevant digital skills for making use of digital technologies in courses and for digitalising administration.

## **Description of the activities and specific criteria**

### **Student mobility**

Student mobility can be carried out from any Programme Country to any other Programme Country or any Partner Country and in any study field and cycle (short

cycle/bachelor/master/doctoral). To ensure high-quality mobility activities with maximum impact on the students, the mobility activity has to be compatible with the student's degree-related learning and personal development needs.

Students may carry out the activities described below:

- A **study period** abroad at a partner higher education institution. The study period abroad must be part of the student's study programme to complete a degree at any study cycle. A study period abroad may include a traineeship period as well. Such a combination creates synergies between the academic and professional experience abroad.
- A **traineeship** (work placement, internship) abroad in an enterprise, a research institute, a laboratory, an organisation or any other relevant workplace. Traineeships abroad are supported during studies at any study cycle and for recent graduates. This also includes teaching assistantships for student teachers and research assistantships for students and doctoral candidates in any relevant research facility. To further enhance the synergies with Horizon Europe, these mobilities can also take place in the context of Horizon Europe funded research projects, in full respect of the principle of no double EU funding of activities. Wherever possible, the traineeships should be an integrated part of the student's study programme.

- **Doctoral mobility**

To better meet the diverse learning and training needs of doctoral candidates and to ensure equal opportunities, doctoral candidates and recent graduates ('post-docs')<sup>4</sup> can undertake short-term or long-term physical study or traineeship mobility periods abroad. Adding a virtual component to the physical mobility is encouraged.

- **Blended mobility**

Any study period or traineeship abroad of any duration, including doctoral mobility,

may be carried out as a blended mobility. Blended mobility is a combination of physical mobility with a virtual component facilitating a collaborative online learning exchange and teamwork. For example, the virtual component can bring learners together online from different countries and study fields to follow online courses or work collectively and simultaneously on assignments that are recognised as part of their studies.

Any student can also undertake blended mobility by participating in a **blended intensive programme**.

In addition, students (short cycle/bachelor/master) who are not able to participate in long-term physical study or traineeship mobility, for example, due to their study field or because they have fewer opportunities for participation, will be able to carry out a short-term physical mobility by combining it with a compulsory virtual component.

- **Staff mobility**

Staff mobility can be carried out from any Programme Country to any other Programme Country or any Partner Country. To ensure high-quality mobility activities with maximum impact, the mobility activity has to be related to the staff's professional development and to address their learning and personal development needs.

Staff may carry out any of the activities described below:

- A **teaching period** abroad at a partner higher education institution. The teaching period abroad enables any teaching staff at a higher education institution or staff from enterprises to teach at a partner higher education institution abroad. Staff mobility for teaching can be in any study field.
- A **training period** abroad at a partner higher education institution, enterprise or any other relevant workplace. The training period abroad enables any staff at a higher education institution to take part in a training activity abroad that is relevant to their day-to-day work at the higher education institution. It may take the form of training events or job shadowing.

A staff mobility period abroad can combine teaching and training activities. Any teaching or training period abroad may be carried out as a **blended mobility**.

## General Eligibility Criteria

A higher education mobility project must respect the following formal criteria below in order to be eligible for an Erasmus+ grant. General eligibility criteria address general requirements at project level, whereas the specific criteria listed in the following sections address the requirements for the implementation of specific activities.

### Eligible activities

Higher education institutions (HEIs) may implement one or more of the following activities:

- Student mobility for studies
  - Student mobility for traineeships
- Staff mobility for teaching
- Staff mobility for training
- Blended intensive programmes

These mobility activities can take place between Programme Countries or from a Programme Country to any Partner Country in the world (regions 1-14).

### Who can apply?

Organisations with the following accreditation may apply for a grant:

- For an application as an individual HEI: higher education institutions established in a Programme Country and awarded with an Erasmus Charter for Higher Education (ECHE).
- For an application as a mobility consortium: coordinating organisations established in a Programme Country and coordinating a consortium awarded with an Erasmus accreditation for higher education mobility consortia. Organisations

that do not hold a valid consortium accreditation can apply for this accreditation on behalf of a mobility consortium during the same call as when applying for a mobility project grant or a previous call. All the involved higher education institutions from Programme Countries must hold an Erasmus Charter for Higher Education (ECHE). These organisations will be eligible for a mobility project only if their application for the consortium accreditation is successful.

Higher education students and staff cannot apply directly for a grant; the selection criteria for participation in the mobility activities and in blended intensive programmes are defined by the higher education institution in which they study or are employed.

## **Eligible countries**

For participation in activities:

- any Programme Country
- any Partner Country

## **Number of participating organisations**

The number of organisations in the application form is one (the applicant). It is either an individual HEI or a mobility consortium coordinator established in a Programme Country.

During the implementation of the mobility project, a minimum of two organisations (at least one sending and at least one receiving organisation) from different Programme Countries must be involved.

For blended intensive programmes: in addition to the applicant, at least two HEIs from two other Programme Countries have to be involved in the organisation of the blended intensive programme.

## Duration of project

26 months

## Where to apply?

To the National Agency of the country in which the applicant organisation is established.

## When to apply?

Applicants have to submit their grant application by **11 May at 12:00:00 (midday Brussels time) for projects starting on 1 September of the same year**

## How to apply?

Please see part C of this Guide for details on how to apply.

## Other criteria needed

A HEI may apply for grants to its National Agency via two different channels:

- directly as an individual HEI,
- via a national mobility consortium of which it is a coordinator/member.

A HEI can apply only once per selection round for a mobility project as individual HEI and/or as the coordinating HEI of a given consortium. However, a HEI may be part of or coordinate several different mobility consortia applying at the same time.

Both channels (individual application and consortium application) may be used simultaneously. However, the HEI remains responsible of preventing double funding of a participant when the two channels are used in the same academic year.

The mobility project should implement the European Student Card Initiative to

facilitate the online management of the mobility cycle and other more environmentally friendly and inclusive approaches in line with the Erasmus Charter for Higher Education (ECHE) and the ECHE guidelines.

Applicant organisations will be assessed against the relevant **exclusion and selection criteria**. For more information please consult Part C of this Guide.

## Specific eligibility criteria for student mobility

### Eligible participating organisations

#### Student mobility for studies:

All participating Programme Country organisations (both sending and receiving) must be higher education institutions (HEIs) awarded with an ECHE. All receiving Partner Country organisations must be HEIs recognised by competent authorities and have signed inter-institutional agreements with their Programme Country partners before the mobility takes place.

#### Student mobility for traineeships:

The sending organisation must be a Programme Country HEI awarded with an ECHE.

In case of student mobility for traineeships the receiving organisation can be<sup>5</sup>:

- any Programme or Partner Country public or private organisation active in the labour market or in the fields of education, training, youth, research and innovation. For example, such organisation can be:
  - a public or private, a small, medium or large enterprise (including social enterprises);
  - a public body at local, regional or national level;
  - embassies or consular offices of the sending Programme Country;
  - a social partner or other representative of working life, including chambers

- of commerce, craft/professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/educational centre (at any level, from pre-school to upper secondary education, and including vocational education and adult education);
- a non-profit organisation, association, NGO;
- a body providing career guidance, professional counselling and information services;
- a Programme Country HEI awarded with an ECHE, or a Partner Country HEI recognised by competent authorities that has signed inter-institutional agreements with their Programme Country partners before the mobility takes place.

## Duration of the activity

**Student mobility for studies:** from 2 months (or one academic term or trimester) to 12 months. This can include a complementary traineeship period, if planned, and may be organised in different ways depending on the context: either one activity after the other or both at the same time. The combination follows the funding rules and minimum duration of study mobility

**Student mobility for traineeships:** from 2 to 12 months.

Any student, in particular those who are not able to participate in a long-term physical mobility for studies or for traineeships, may combine a shorter physical mobility with a virtual component. In addition, any student may participate in blended intensive programmes. In these cases, physical mobility must last between 5 days and 30 days and be combined with a compulsory virtual component facilitating collaborative online learning exchange and teamwork. A blended mobility for studies must award a minimum of 3 ECTS credits.

**Mobility for studies and/or traineeships for doctoral candidates:** from 5 to 30 days or from 2 to 12 months (a study mobility may include a complementary traineeship period, if planned).

### **Total eligible duration per study cycle:**

The same student may participate in mobility periods totalling up to 12 months<sup>6</sup> of physical mobility maximum per each cycle of study<sup>7</sup>, independently of the number and type of mobility activities:

- during the first study cycle (Bachelor or equivalent) including the short-cycle (EQF levels 5 and 6);
- during the second study cycle (Master or equivalent - EQF level 7); and
- during the third cycle as doctoral candidate (doctoral level or EQF level 8).

The duration of a traineeship by recent graduates counts towards the 12 months maximum of the cycle during which they apply for the traineeship.

### **Venue(s) of the activity**

Students must carry out their physical mobility activity in a Programme or Partner Country different from the country of the sending organisation and the country where the student has his/her accommodation during his/her studies<sup>8</sup>.

### **Eligible participants**

Students registered in a HEI and enrolled in studies leading to a recognised degree or another recognised tertiary level qualification (up to and including the level of doctorate). In case of doctoral mobility, the participant must be at EQF level 8.

Recent higher education graduates may participate in a mobility for traineeships. The beneficiary organisation may opt out of recent graduate traineeships. Recent graduates must be selected by their HEI during their last year of study, and must carry

out and complete their traineeship abroad within one year of obtaining their graduation<sup>9</sup>.

## Other criteria needed

Student mobility can be in any study field. Student mobility can be a study period combined with a short traineeship (of less than 2 months) while being considered as an overall study period. The student, the sending and the receiving organisation must sign a learning agreement.

The study period abroad must be part of the student's study programme to complete a degree. Wherever possible, the traineeships should be an integrated part of the student's study programme.

Following courses at a higher education institution cannot be considered as a traineeship.

In case of blended student mobility the activities may include participation in courses offered in a blended learning format at any partner HEI, online training and work assignments or participation in blended intensive programmes.

## Specific Eligibility Criteria for Staff Mobility

### Eligible participating organisations

#### Staff mobility for teaching:

The sending organisation must be:

- a Programme Country HEI awarded with an ECHE, or
- in the case of staff invited to teach at HEI: any public or private organisation (not awarded with an ECHE) in a Programme Country active in the labour market or

in the fields of education, training, youth, research and innovation. For example, such organisation can be:

- a public or private, a small, medium or large enterprise (including social enterprises);
- a public body at local, regional or national level;
- a social partner or other representative of working life, including chambers of commerce, craft/professional associations and trade unions;
- a research institute;
- a foundation;
- a school/institute/educational centre (at any level, from pre-school to upper secondary education, and including vocational education and adult education);
- a non-profit organisation, association, NGO;
- a body providing career guidance, professional counselling and information services.

The receiving organisation must be a Programme Country HEI awarded with an ECHE or a Partner Country HEI recognised by competent authorities and having signed an inter-institutional agreement with the Programme Country partner before the mobility takes place. In case of invited staff from enterprises, the receiving organisation must be an HEI in a Programme Country.

### **Staff mobility for training:**

The sending organisation must be a Programme Country HEI awarded with an ECHE.

The receiving organisation must be:

- a Programme Country HEI awarded with an ECHE, or a Partner Country HEI recognised by competent authorities that has signed inter-institutional agreements with their Programme Country partners before the mobility takes place, or
- any Programme or Partner Country public or private organisation active in the labour market or in the fields of education, training, youth, research and

innovation

## Duration of the activity

### Staff mobility for teaching and training:

From 2 days to 2 months, excluding travel time. In case of mobility from Programme to Partner Countries, the duration must be from 5 days to 2 months. In both cases, the minimum days must be consecutive.

In the case of **invited staff from enterprises**, the minimum duration is 1 day.

A teaching activity has to comprise a minimum of 8 hours of teaching per week (or any shorter period of stay). If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week should be proportional to the duration of that week. The following exceptions apply:

- There is no minimum number of teaching hours for invited staff from enterprises.
- If the teaching activity is combined with a training activity during a single period abroad, the minimum number of hours of teaching per week (or any shorter period of stay) is reduced to 4 hours

## Venue(s) of the activity

Staff must carry out their physical mobility activity in any Programme Country or Partner Country different from the country of the sending organisation and the staff country of residence.

## Eligible participants

## **Staff mobility for teaching:**

- Staff working at an HEI in a Programme Country.
- Staff from enterprises invited to teach at an HEI in a Programme Country, from any enterprise working in a Programme public or private organisation (not awarded with an ECHE) active in the labour market or in the fields of education, training and youth, research and innovation (including employed doctoral candidates).

**Staff mobility for training:** Staff working at a HEI in a Programme Country.

## **Other criteria needed**

Staff mobility can be a teaching period combined with a training period while being considered as an overall teaching period. A teaching or training mobility can take place in more than one receiving organisation in the same country, while being considered as one teaching or training period with the minimum duration of stay applying.

Teaching mobility can be in any study field.

Teaching mobility may include providing training for the development of the partner HEI.

The staff member, the sending and the receiving organisation must sign a mobility agreement.

## **Blended intensive programmes**

These are short, intensive programmes that use innovative ways of learning and teaching, including the use of online cooperation. The programmes may include challenge based learning where transnational and transdisciplinary teams work together to tackle challenges for example those linked to the United Nations’

sustainable development goals or other societal challenges identified by regions, cities or companies. The programme should have added value compared to existing courses or trainings offered by the participating higher education institutions and can be multiannual. By enabling new and more flexible mobility formats that combine physical mobility with a virtual part, blended intensive programmes aim at reaching all types of students from all backgrounds, study fields and cycles.

Groups of higher education institutions will have the opportunity to organise short blended intensive programmes of learning, teaching and training for students and staff. During these blended intensive programmes, groups of students or staff will undertake a short-term physical mobility abroad combined with a compulsory virtual component facilitating collaborative online learning exchange and teamwork. The virtual component must bring the learners together online to work collectively and simultaneously on specific assignments that are integrated in the blended intensive programme and count towards the overall learning outcomes.

In addition, blended intensive programmes can be open to student and staff from higher education institutions outside the partnership. Blended intensive programmes build capacity for developing and implementing innovative teaching and learning practices in the participating HEIs.

## Specific eligibility criteria for blended intensive programmes

### Eligible participating organisations

A blended intensive programme has to be developed and implemented by at least 3 higher education institutions (HEIs) awarded with an ECHE coming from at least 3 Programme Countries. In addition, any other HEI or organisation located in a Programme Country may participate. HEIs from Partner Countries may participate and may send participants at their own costs. The participants from Partner Countries do

not count towards the minimum requirements.

The coordinating organisation must be a HEI awarded with an ECHE. This HEI is either the applicant HEI or a HEI member of the applicant mobility consortium.

The organisation sending/receiving students and staff to participate in blended intensive programmes must be a Programme Country HEI awarded with an ECHE. For teaching and training staff involved in the delivery of the programme, it can be any Programme Country organisation (see eligible participants).

## **Duration of the activity**

Physical mobility from 5 days to 30 days of programme duration. No eligibility criteria is set for the duration of the virtual component but the combined virtual and physical mobility must award a minimum of 3 ECTS credits for students.

## **Venue(s) of the activity**

The physical activity can take place at the receiving HEI or at any other venue in the country of the receiving HEI.

## **Eligible participants**

### **Students:**

Students registered in a HEI and enrolled in studies leading to a recognised degree or another recognised tertiary level qualification (up to and including the level of doctorate).

**Staff:** Staff working at a HEI in a Programme Country.

**Teaching and training staff involved in the delivery of the programme:**

- Staff working at a HEI in a Programme Country.
- Staff from enterprises invited to teach at an HEI in a Programme Country from any enterprise working in a Programme Country, public or private organisation (not awarded with an ECHE) active in the labour market or in the fields of education, training and youth, research and innovation (including employed doctoral candidates).

## Other criteria needed

Blended intensive programmes for students and staff must comprise a short-term physical mobility abroad combined with a compulsory virtual component facilitating a collaborative online learning exchange and teamwork. The virtual component must bring the learners together online to work collectively and simultaneously on specific assignments that are integrated in the blended intensive programme and count towards the overall learning outcomes.

Blended intensive programmes have to award at least 3 ECTS credits for students.

The minimum number of participants in a blended intensive programme is 15 (not including teaching/training staff involved in the delivery of the programme) in order for the programme to be eligible for funding.

The individual support and, when applicable, travel support to participants for the physical activity is provided by the sending organisation (and the receiving HEI in the case of invited staff from enterprises).

## Award criteria

There is no qualitative assessment (the quality has been assessed at the ECHE application stage or when selecting a mobility consortium accreditation) and therefore there are no award criteria.

Any eligible grant application (after having passed the eligibility check) will get funding.

The maximum grant amount awarded will depend on a number of elements:

- the number of mobilities applied for;
- the past performance of the applicant in terms of number of mobilities, good quality in the implementation of activities and sound financial management, in case the applicant has received a similar grant in previous years;
- the number of blended intensive programmes applied for;
- the total national budget allocated for the mobility Action.

## **Erasmus accreditation for Higher Education mobility consortia**

An organisation from a Programme Country, applying on behalf of a mobility consortium for an Erasmus+ grant, must hold a valid higher education mobility consortium accreditation. This accreditation is awarded by the same National Agency that assesses the request of funding for a higher education mobility project. The requests for accreditation and for grants for mobility projects grant can be made during the same call. However, the grant for mobility projects will be awarded only to those HEIs and organisations that are successful at the end of the accreditation process. To obtain a consortium accreditation, the following conditions must be met:

### **Eligibility Criteria**

#### **Eligible participating organisations**

A mobility consortium in higher education can be composed of the following participating organisations:

- higher education institutions holding a valid Erasmus Charter for Higher Education;
- any public or private organisation active in the labour market or in the fields of education, training and youth.

Each participating organisation must be established in the same Programme Country.

## **Who can apply?**

Any eligible participating organisation can act as coordinator and apply on behalf of all the organisations involved in the consortium.

## **Number of participating organisations**

A mobility consortium must comprise a minimum of three eligible participating organisations, including two sending HEIs.

All member organisations of the mobility consortium must be identified at the time of applying for the consortium accreditation.

## **Duration of the consortium accreditation**

The whole programme period.

## **Where to apply?**

To the National Agency of the country in which the applicant organisation is established.

## When to apply?

Applicants have to submit their accreditation application by **11 May at 12:00:00 (midday Brussels time) for projects starting on 1 September of the same year or later years.**

## How to apply?

Please see part C of this Guide for details on how to apply.

## Award Criteria

The application for accreditation will be assessed against the following criteria:

### Relevance of the consortium (maximum 30 points)

- The relevance of the proposal to:
  - the objectives of the action;
  - the needs and objectives of the organisations participating in the consortium and of the individual participants.
- The extent to which the proposal is suitable for:
- producing high-quality learning outcomes for participants;
- reinforcing the capacities and international scope of the organisations participating in the consortium;
- bringing added value at EU level through results that would not be attained by activities carried out by each individual HEI.

## **Quality of the consortium composition and the cooperation arrangements (maximum 20 points)**

- The extent to which:
  - the consortium involves an appropriate composition of sending higher education institutions with, where relevant, complementary participating organisations from other socio-economic sectors with the necessary profile, experience and expertise to successfully deliver all aspects of the project;
  - the consortium coordinator has previous experience in managing a consortium or a similar project type;
  - the distribution of roles, responsibilities and tasks/resources is well defined and demonstrates the commitment and active contribution of all participating organisations;
  - tasks/resources are pooled and shared;
  - the responsibilities are clear for contractual and financial management issues;
  - the consortium involves newcomers to the action.

## **Quality of the consortium activity design and implementation (maximum score 20 points)**

- The clarity, completeness and quality of all the phases of a mobility project (preparation, implementation of mobility activities, and follow-up);
- The quality of the practical arrangements, management and support modalities (e.g. finding receiving organisations, matchmaking, information, linguistic and intercultural support, monitoring);
- The quality of cooperation, coordination and communication between the participating organisations, as well as with other relevant stakeholders;
- Where relevant, the quality of arrangements for the recognition and validation of participants' learning outcomes, as well as the consistent use of European

transparency and recognition tools;

- If applicable, the appropriateness of measures for selecting participants in the mobility activities and for promoting persons with fewer opportunities to participate in mobility activities.

## Impact and dissemination (maximum score 30 points)

- The quality of measures for evaluating the outcomes of the activities led by the consortium;
- The potential impact of the project:
  - on participants and participating organisations during and after the project lifetime;
  - outside the organisations and individuals directly participating in the project, at institutional, local, regional, national and/or international levels.
- The appropriateness and quality of measures aimed at disseminating the outcomes of the activities led by the consortium within and outside the participating organisations and partners.

To be selected for accreditation, proposals must score at least 60 points in total. Furthermore, they must score at least half of the maximum score points for each award criterion.

### A) Funding rules applying to all mobility activities

<b>Budget Category</b>	<b>Eligible costs and applicable rules</b>	<b>AMount</b>
<b>Organisational Support</b>	Costs directly linked to the implementation of mobility activities (excluding subsistence and travel for participants). Financing mechanism: contribution to unit costs. Rule of allocation: based on the number of mobility participants.	Up to the 100th participant: 400 EUR per participant, and beyond the 100th participant: 230 EUR per additional participant

Budget Category	Eligible costs and applicable rules	AMount
<b>Inclusion support</b>	Costs related to the organisation of mobility activities for participants with fewer opportunities requiring additional support based on real costs. Financing mechanism: contribution to unit costs Rule of allocation: based on the number of participants with fewer opportunities receiving additional support based on real costs through the inclusion support category.	100 EUR per participant
	Additional costs directly related to participants with fewer opportunities, which cannot be covered through the top-up amount for individual support for participants with fewer opportunities. In particular these costs aim at covering the extra financial support required for participants with physical, mental or health related conditions to allow their participation in the mobility as well as in preparatory visits and for accompanying persons (including costs related to travel and subsistence, if justified and as long as it is not covered through budget categories "travel support" and "individual support" for these participants). Financing mechanism: real costs. Rule of allocation: the request must be justified by the applicant and approved by the National Agency.	100% of eligible costs
<b>Exceptional costs</b>	Costs for providing a financial guarantee, if the National Agency asks for it. Expensive travel costs of participants. Financing mechanism: real costs. Rule of allocation: the request must be justified by the applicant and approved by the National Agency	Costs for financial guarantee: 80% of eligible costs Expensive travel costs: 80% of eligible travel costs

## Organisational support grant for the beneficiary (higher education institutions or consortia)

The organisational support grant is a contribution to any cost incurred by the institutions in relation to activities in support of student and staff mobility, both inbound and outbound, to comply with the Erasmus Charter for Higher Education in Programme Countries, and with the principles of the ECHE as reflected in the inter institutional agreements agreed in the case of institutions from Partner Countries. For example:

- organisational arrangements with partner institutions, including visits to potential partners, to agree on the terms of the inter-institutional agreements for the selection, preparation, reception and integration of mobile participants; and to keep these inter-institutional agreements updated;
- provide updated course catalogues for international students;
- provide information and assistance to students and staff;
- selection of students and staff;
- preparation of the learning agreements to ensure full recognition of the students' educational components; preparation and recognition of mobility agreements for staff;
- linguistic and intercultural preparation provided to both incoming and outbound students and staff, complementary to the Erasmus+ Online Language Support;
- facilitate the integration of incoming mobile participants in the HEI;
- ensure an efficient mentoring and supervision arrangements of mobile participants;
- specific arrangements to ensure the quality of student traineeships in receiving enterprises/organisations;
- ensure recognition of the educational components and related credits, issuing transcript of records and diploma supplements;
- support the reintegration of mobile participants and build on their acquired new competences for the benefit of the HEI and peers;
- implement the European Student Card Initiative (digitalisation of mobility management);
- promote environmentally friendly ways of mobility and greening of administrative procedures;
- promote and manage the participation of individuals with fewer opportunities;
- identify and promote civic engagement activities and monitor participation in such activities;
- promote and manage blended and/or international mobility.

Higher education institutions commit themselves to comply with all the principles of the Charter to ensure mobility of high quality, including these ones: "ensure that

outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences" and "provide appropriate language support to incoming mobile participants ". Advantages can be taken of existing facilities within the institutions for language training. Those HEIs which would be able to provide student and staff mobility of high quality, including language support, at a lower cost (or because it is funded under other sources than EU funding) would have the possibility to transfer a share of the organisational support grant to fund more mobility activities. The grant agreement specifies the level of flexibility in this regard.

In all cases, beneficiaries will be contractually obliged to deliver such high quality services and their performance will be monitored and checked by National Agencies, taking into account also the participant reports provided by students and staff and directly accessible to the National Agencies and the Commission.

The organisational support grant is calculated on the number of all supported outbound mobile participants (including mobile participants with a zero-grant from EU Erasmus+ funds for the entire mobility period - see below) and inbound staff from enterprises teaching at an HEI, that is the beneficiary or a member of the mobility consortium. Mobile participants with a zero-grant from EU Erasmus+ funds for the entire mobility period count as supported mobile participant as they benefit from the mobility framework and organisational activities. Organisational support is therefore also paid for these participants.

In the case of mobility consortia, this grant can be shared among all the members according to rules that they will have agreed among themselves.

## **Mobile participants with a zero-grant from EU Erasmus+ funds**

Students and staff with a zero-grant from EU Erasmus+ funds are mobile participants

that do not receive an EU Erasmus+ grant related to travel and subsistence, but they otherwise fulfil all student and staff mobility criteria and benefit from all advantages of being Erasmus+ student and staff. They may receive a non-Erasmus+ EU fund (ESF, etc.), national, regional or other type of grant to contribute to their mobility costs. The number of mobile participants with a zero-grant from EU Erasmus+ funds for the entire mobility period counts in the statistics for the performance indicator used to allocate the EU budget between the countries.

## **Inclusion support**

A person with fewer opportunities is a potential participant whose personal, physical, mental or health-related conditions is such that his/her participation in the project / mobility action would not be possible without extra financial or other support. Higher education institutions that have selected students and/or staff with fewer opportunities can apply for additional grant support to the National Agency in order to cover the supplementary costs for their participation in the mobility activities. For participants with fewer opportunities, in particular those with physical, mental or health-related conditions, the grant support may therefore be higher than the maximum individual grant amounts set out below. Higher education institutions will describe on their website how students and staff with fewer opportunities can request and justify such additional grant support.

Extra funding for students and staff with fewer opportunities may be provided also from other sources at local, regional and/or national level.

As regards the accompanying persons for students and staff with fewer opportunities, they are entitled to receive a contribution based on real costs.

Each higher education institution, by signing the Erasmus Charter for Higher Education, commits to ensuring equal access and opportunities to participants from all backgrounds. Therefore, students and staff with fewer opportunities can benefit from the support services that the receiving institution offers to its local students and staff.

## **Exceptional costs for expensive travel**

Only participants eligible for a travel support participating in mobility are eligible for exceptional costs for expensive travel.

Beneficiaries of mobility projects will be allowed to claim financial support for expensive travel costs of participants under the budget heading "exceptional costs" (80% of total eligible costs). This will be allowed provided that beneficiaries can justify that the funding rules (based on unit costs per travel distance band) do not cover at least 70% of the travel costs of participants. If awarded, the exceptional costs for expensive travel replace the travel support.

## **Other sources of funding**

Students and staff may receive, on top of the EU Erasmus+ grant, or in replacement of the EU grant (mobile participants with a zero-grant from EU funds) regional, national or any other type of grant, managed by another organisation than the National Agency (e.g. Ministry or regional authorities). EU Erasmus+ grants may also be replaced by other funds from the EU budget (ESF, etc.). This type of grants provided by other sources of funding than the EU budget is not subject to the amounts and min/max ranges set in this document.

## **B) Grant support for the mobility of students**

### **Individual support for physical mobility**

Students may receive an individual support grant as a contribution to their additional costs for travel and subsistence related to their period of study or traineeship abroad.

For mobility between Programme Countries and to Partner Countries from Regions 5 and 14, the monthly amounts will be defined by the National Agencies in agreement

with National Authorities, and/or the higher education institutions on the basis of objective and transparent criteria as described below. The exact amounts will be published on the websites of National Agencies and of higher education institutions.

Programme Countries and Partner Countries from Regions 5 and 14<sup>10</sup> are divided into the three following groups:

### **Group 1 - Countries with higher living costs**

Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden.

Partner Countries from Region 14.

### **Group 2 - Countries with medium living costs**

Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain.

Partner Countries from Region 5.

### **Group 3 - Countries with lower living costs**

Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Serbia, Slovakia, Slovenia, North Macedonia, Turkey.

The EU Erasmus+ individual support grant provided to students will depend on their mobility flow between the sending and receiving countries of the student, as follows:

- mobility towards a country with similar living costs: students will receive the medium range EU grant;
- mobility towards a country with higher living costs: students will receive the higher range EU grant;
- mobility towards a country with lower living costs: students will receive the lower range EU grant.

The amounts defined by National Agencies will be set within the following minimum

and maximum ranges

- **Medium range EU grant:** a medium range, between 260 and 540 EUR per month, will apply to mobility activities towards a country of similar living costs: a) from Group 1 to Group 1, b) from Group 2 to Group 2 and c) from Group 3 to Group 3.
- **Higher range EU grant:** corresponds to the medium range applied by the National Agency plus at least 50 EUR and between 310 and 600 EUR per month. It applies to mobility activities towards a country of higher living costs: a) from Group 2 to Group 1 countries and b) from Group 3 to Group 1 and 2 countries.
- **Lower range EU grant:** corresponds to the medium range applied by the National Agency minus at least 50 EUR and between 200 and 490 EUR per month. It applies to mobility activities towards a country of lower living costs: a) Group 1 to Group 2 and 3 countries and b) from Group 2 to Group 3.

When defining the amounts to be applied by beneficiaries in their country, National Agencies will consider two specific criteria:

- the availability and the level of other sources of co-financing from private or public bodies at local, regional or national level to complement the EU grant;
- the general level of demand of students who intend to study or receive training abroad.

For mobility activities between Programme Countries and to Partner Countries from Regions 5 and 14, National Agencies may decide to grant flexibility to their higher education institutions by fixing ranges instead of amounts at national level. This should be based on justified grounds, for example in countries where co-financing is available at regional or institutional level.

**Students and recent graduates with fewer opportunities - top-up amount to**

## **the individual support**

Students and recent graduates with fewer opportunities receive a top-up amount to the individual support of their EU Erasmus+ grant with an amount of 250 EUR per month. The criteria to be applied are defined at national level by the National Agencies in agreement with National Authorities.

## **Students and recent graduates on traineeships - top-up amount to the individual support**

Students and recent graduates carrying out traineeships will receive an additional top-up amount to the individual support of the EU Erasmus+ grant with an amount of 150 EUR per month. Students and recent graduates with fewer opportunities who take part in traineeships are entitled to receive the top-up amount for students and recent graduates with fewer opportunities and the top-up amount for traineeships.

## **Students and recent graduates from outermost regions and OCTs**

Considering the constraints imposed by the remoteness from other Programme Countries and the economic level, students and recent graduates studying or having studied in higher education institutions located in outermost regions of EU Member States, and Overseas Countries and Territories (OCTs) associated to EU Member States will receive the following higher amounts for individual support:

<b>From</b>	<b>To</b>	<b>Amount</b>
Outermost regions and OCTs	Programme Countries and Partner Countries from regions 5 and 14.	700 EUR per month

The top-up amounts for students and recent graduates with fewer opportunities and for traineeships will not apply in this case.

## **Students and recent graduates on mobility between Programme to Partner Countries ("international mobility")**

The base amounts for individual support is set as follows:

<b>from</b>	<b>to</b>	<b>amount</b>
Programme Countries	Partner countries from Regions 1-4 and 6-13.	700 EUR per month
Programme Countries	Partner Countries from Regions 5 and 14.	As described above in section “Grant support for the mobility of students - Individual support for physical mobility”

The top-up amount for students and recent graduates with fewer opportunities will apply in this case.

The top-up amount for traineeships will not apply in the case of mobility to Partner Countries from Regions 1-4 and 6-13.

The Programme Countries include outermost regions and OCTs.

### **Students and recent graduates on short-term physical mobility (blended mobility and doctoral short-term mobility)**

The base amounts of individual support are set as follows:

<b>Duration of the physical activity</b>	<b>Amount (any Programme or Partner country)</b>
Up to the 14th day of activity	70 EUR per day
15th to the 30th day of activity	50 EUR per day

One travel day before the activity and one travel day following the activity may also be covered by individual support.

### **Students and recent graduates with fewer opportunities - top-up amount to the individual support for short-term physical mobility**

Students and recent graduates with fewer opportunities receive a top-up amount to the individual support of their EU Erasmus+ grant of an amount of 100 EUR for a physical mobility activity period of 5-14 days and 150 EUR for the one of 15-30 days. The criteria to be applied are defined at national level by the National Agencies in agreement with National Authorities.

The top-up amount for traineeships will not apply in this case.

The Programme Countries include outermost regions and OCTs.

### **Students and recent graduates not receiving travel support - top-up amount to individual support for green travel**

Students and recent graduates who do not receive travel support can opt for green travel. In this case, they will receive a single contribution of 50 EUR as a top-up amount to the individual support and up to 4 days of additional individual support to cover travel days for a return trip, if relevant.

### **Travel support**

The following participants may receive the below amounts of travel support to support them in covering their travel costs:

- students and recent graduates studying or having studied in higher education institutions located in outermost regions of EU Member States, Cyprus, Iceland, Malta, and Overseas Countries and Territories (OCTs) associated to EU Member States and who are going to Programme Countries or Partner Countries from Regions 5 or 14;
- students and recent graduates with fewer opportunities on short-term mobility; and
- students and recent graduates going to Partner Countries except to Partner Countries from Regions 5 and 14.

<b>Travel distances<sup>11</sup></b>	<b>Amount</b>	<b>In case of green travel</b>
Between 10 and 99 KM	23 EUR per participant	
Between 100 and 499 KM	180 EUR per participant	210 EUR per participant
Between 500 and 1999 KM	275 EUR per participant	320 EUR per participant
Between 2000 and 2999 KM	360 EUR per participant	410 EUR per participant
Between 3000 and 3999 KM	530 EUR per participant	610 EUR per participant
Between 4000 and 7999 KM	820 EUR per participant	
8000 KM or more	1500 EUR per participant	

Students and recent graduates who opt for a green travel will receive up to 4 days of additional individual support to cover travel days for a return trip, if relevant.

For mobility from Programme to Partner Countries, except Region 5 and 14, students and recent graduates with fewer opportunities must receive travel support.

Beneficiaries may opt out of providing travel support for all other students and recent graduates on mobility from Programme to Partner Countries, except for Regions 5 and 14.

### C) Grant support for the mobility of staff

Staff will receive an EU grant as a contribution to their costs for travel and subsistence during the period abroad as follows:

Budget category	Eligible costs and applicable rules	Amount		
		Travel distance	Standard travel	Green travel
Travel support	Contribution to the travel costs of participants, from their place of origin to the venue of the activity and return. Financing mechanism: contribution to unit costs. Rule of allocation: based on the travel distance per participant. The applicant must indicate the distance between the place of origin and the venue of the activity <sup>12</sup> by using the distance calculator supported by the European Commission <sup>13</sup> .	0-99 km	23 EUR	
		100 - 499 km	180 EUR	210 EUR
		500 - 1999 km	275 EUR	320 EUR
		2000 - 2999 km	360 EUR	410 EUR
		3000 - 3999 km	530 EUR	610 EUR
		4000 - 7999 km	820 EUR	
		8000 km or more	1500 EUR	

Budget category	Eligible costs and applicable rules	Amount
Individual support	Costs directly linked to the subsistence of participants during the activity. Financing mechanism: contribution to unit costs. Rule of allocation: based on the duration of the stay per participant (if necessary, including also one travel day before the activity and one travel day following the activity). Staff who opt for a green travel will receive up to four days of additional individual support to cover travel days for a return trip, if relevant.	Up to the 14th day of activity: table A1.1, per day per participant between the 15th and 60th day of activity: 70% of table A1.1, per day per participant

**Table A - Individual support (amounts in euro per day)**

The amounts depend on the receiving country. These amounts will be set within the minimum and maximum ranges provided in the table below. When defining the amounts to be applied by beneficiaries in their country, National Agencies, in agreement with National Authorities, will consider two specific criteria:

- the availability and the level of other sources of co-financing from private or public bodies at local, regional or national level to complement the EU grant;
- the general level of demand of staff who intend to teach or receive training abroad.

The same percentage within the range should be applied to all destination countries. It is not possible to give the same amount for all destination countries.

Receiving country	Staff from Programme Countries
	Min-Max (per day)
	A1.1
Norway, Denmark, Luxembourg, Iceland, Sweden, Ireland, Finland, Liechtenstein Partner Countries from Region 14	80-180
Netherlands, Austria, Belgium, France, Germany, Italy, Spain, Cyprus, Greece, Malta, Portugal Partner Countries from Region 5	70-160

Slovenia, Estonia, Latvia, Croatia, Slovakia, Czech Republic, Lithuania, Turkey, Hungary, Poland, Romania, Bulgaria, the Republic of North Macedonia, Serbia	60-140
Partner Countries from Regions 1-4 and 6-13	180

For mobility activities between Programme Countries and to Partner Countries from Regions 5 and 14, National Agencies may decide to grant flexibility to their higher education institutions by fixing ranges instead of amounts at national level. This should be based on justified grounds, for example in countries where co-financing is available at regional or institutional level. The exact amounts will be published on the website of each National Agency and higher education institutions.

## **D) Level of financial support for students and staff defined by higher education institutions and mobility consortia**

In all cases, higher education institutions and mobility consortia will be required to respect the following principles and criteria when defining and/or applying the EU rates within their institution:

- Once the rates have been defined by the institutions/consortia, they shall remain the same throughout the duration of the mobility project. It is not possible to decrease or increase the level of grants within the same project.
- The rates must be defined and/or applied in an objective and transparent manner, taking into account all the principles and the methodology described above (i.e. considering the mobility flow as well as the additional specific funding).
- The same level of grant must be given to all students going to the same group of countries for the same type of mobility – studies or traineeships (except for students and recent graduates with fewer opportunities or from outermost Programme Countries, regions and OCTs).

## **E) Blended intensive programmes**

Budget category	Eligible costs and applicable rules	Amount
Organisational Support	<p>Costs directly linked to the organisation of the intensive programmes (excluding subsistence and travel for participants). Financing mechanism: contribution to unit costs. Rule of allocation: based on the number of mobility participants, not taking into account teachers/trainers involved in the delivery of the programme. The coordinating higher education institution applies for the organisation support on behalf of the group of institutions jointly organising the blended intensive programme.</p>	400 EUR per participant, with minimum 15 participants and a maximum of 20 funded participants.

1. <https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applica...>
2. <https://ec.europa.eu/programmes/erasmus-plus/resources/documents/erasmus...>
3. Any student traineeship will be considered as a “traineeship in digital skills” when one or more of the following activities are practised by the trainee: digital marketing (e.g. social media management, web analytics); digital graphical, mechanical or architectural design; development of apps, software, scripts, or websites; installation, maintenance and management of IT systems and networks; cybersecurity; data analytics, mining and visualisation; programming and training of robots and artificial intelligence applications. Generic customer support, order fulfilment, data entry or office tasks are not considered in this category.
4. Post-docs may participate in traineeships with the same requirements as any other recent graduate within 12 months of graduating. For those countries where graduates must enrol in obligatory military or civil service after graduation, the period of eligibility for recent graduates will be extended by the duration of that service.
- 5.

The following types of organisations are not eligible as receiving organisations for student mobility for traineeships:

EU institutions and other EU bodies including specialised agencies (their exhaustive list is available on the website - [http://europa.eu/european-union/about-eu/institutions-bodies\\_en](http://europa.eu/european-union/about-eu/institutions-bodies_en)); organisations managing EU programmes such as Erasmus+ National Agencies (in order to avoid a possible conflict of interests and/or double funding).

6. Prior experience under the Erasmus+ Programme and/or as Erasmus Mundus scholarship holders counts towards the 12 months per study cycle.
7. In one-cycle study programmes, such as medicine, students can be mobile for up to 24 months.
8. In the case of branch campuses that are dependent on the parent institution and covered by the

same ECHE, the country where the parent institution is located will be considered as the sending country. Therefore, it is not possible to organise mobilities between branch campuses and the parent institution covered by the same ECHE.

9. For those countries where graduates must enrol in obligatory military or civil service after graduation, the period of eligibility for recent graduates will be extended by the duration of that service.

10. Partner countries from regions 5 and 14 are only receiving countries.

11. Based on the travel distance per participant. Travel distances must be calculated using the distance calculator supported by the European Commission ([http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)). The distance of a one-way travel must be used to calculate the amount of the EU grant that will support the round trip.

12. For example, if a person from Madrid (Spain) is taking part in an activity taking place in Rome (Italy), the applicant will calculate the distance from Madrid to Rome (1365,28 KM) and then select the applicable travel distance band (i.e. between 500 and 1999 km).

13. [http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)